



2016 Volunteer Application Form

Thank you for volunteering your time and skills for the 12th edition of Dublin Dance Festival! We are grateful for the vital support of volunteers joining the DDF team to make it all happen!

This application form helps us to know our volunteers better. **Please ensure to read the 'Guide for Applicants' (Page 5) before completing this form.** You must be 18 years or older to volunteer. The closing date for applications is by **5pm sharp, on Wednesday 27th of April 2016.**

Prologue - The Warm Up:

What is your earliest memory of dance? : _____

(A) Personal Details

First Name(s):

Last Name:

Home Address:

E-mail Address (please print):

Mobile Telephone:

Nationality:

Of the following, are you

Twerking & Crumping (18-24) ☐ Moshing (25-30) ☐
 Breakdancing & The Electric Boo-a-loo (31-40) ☐ The Charleston(40-50) ☐
 The Slow Set (over 50) ☐

Which Social Networking Sites, if any, do you use? *(Please indicate below by marking the boxes in order of preference, with number 1 for most frequently, number 2 the next most frequently etc.)*



(If yes, please leave your Twitter Handle, Blog, Facebook or Instagram URL)

Have you any professional Video or Photography Experience? Yes ☐ No ☐

(If yes, please leave your Blog URL or Web Address below)

Have you previously been a volunteer for the Dublin Dance Festival? Yes ☐ No ☐

(If yes, when and in what capacity?)

Why do you want to be involved as a volunteer with the 12th Dublin Dance Festival?

How did you hear about volunteering for the 12th Dublin Dance Festival?
(Please give specifics E.g. if on the Radio – which station? If in the paper, which paper?)

(B) Previous Work Experience & Skill Sets

Have you any previous volunteering experience? Yes ☐ No ☐

(If yes, please provide details below)

Have you previously worked in a position that
involved customer service?

Yes ☐ No ☐

(If yes, please provide details below)

Do you have any experience with audio-visual
equipment (specifically sound PA systems, line mixers or lighting)?

Yes ☐ No ☐

(If yes, please provide details below)

Do you have any other work experience you feel may be relevant?

Please state any languages spoken and at what level:

Are you willing to work as a translator for -
(Applies only to those with fluency in a
language other than English)

Guest Packs ☐ Post Show Q&A ☐

Do you own or have access to one or both of the following?

Bicycle ☐ Car ☐

(Drivers must have adequate insurance to drive in Ireland)

(C) Embodied @ The GPO & Pre Festival Work

Are you interested in Site Specific work on April 19th-22nd
with *Embodied @ The GPO*

Yes ☐ No ☐

(this role will require the same volunteers for four evenings from 18:30 -23:00 – there are 3 performances each evening. There may be need for rehearsals in the evening prior to the dates above)

Are you available to help with pre festival distribution from
March 29th – April 8th

Yes ☐ No ☐

Are you available to help with pre festival work during the
weekdays of May 1st – May 16th
No ☐

Yes ☐

If yes, to any of the above, which time of day?

Morning ☐

Afternoon ☐

Evening ☐

(D) Volunteer Work – During the Festival

In which of the following areas would you like to volunteer?

(If you are happy to work in more than one area, please mark the boxes below in order of preference starting with number 1 for your favourite area. Please refer to the 'Guide for Applicants' below before you make your selection)

On Stage:

- ☐ Venue FOH [Ushering, Roving Microphone during post show talks, Audience Surveys
Handing out Show Programmes]
- ☐ Hospitality [Assisting with Receptions]
- ☐ Artist Liaison [airport meet & greets, chaperoning artists to venues/rehearsal
studios]

Back of House:

(We ask that volunteers help out with two 'Back of House' shifts during the festival to help with the smooth running of the Festival Administration)

- ☐ Brochure and Flyer Distribution
- ☐ Box Office [Collating, Batching and Delivering Tickets to Various Venues]
- ☐ Office Administration [based in DDF offices assisting with show programme &
guest pack compilation]

Amongst The Audience:

- ☐ Outdoor Events [Stewarding/ General Crowd Control, Audience/Artist Point of
Contact]
- ☐ Event Photography [at Rehearsals, Press Calls, Receptions and Outdoor Events]

☐ Social Media Correspondents

(While the Dublin Dance Festival will make every attempt to match volunteers with their favoured departments, we cannot guarantee that requests will be honoured)

Are you interested in being a festival runner? Yes ☐ No ☐

(Runners should have a good geographical knowledge of Dublin and be available during the daytime. This may also involve a lot of waiting around)

What T-Shirt size are you?

Small ☐ Medium ☐ Large ☐ X-Large ☐

Are you interested in being contacted about other volunteer opportunities at festivals such as Dublin International Film Festival, Tiger Dublin Fringe, Dublin Theatre Festival, St. Patricks Festival, Audi Dublin International Film Festival, Dublin Book Festival?

Yes ☐ No ☐

(E) Availability

Are you interested in working as a full time volunteer? Yes ☐ No ☐

(Full time means a minimum of 1 shift per day for each day of the festival period)

The 12th Dublin Dance Festival is seeking **a minimum commitment of 3 volunteering shifts.**

Please complete the following availability table, indicating days you are available: (Please note: the following times are guideline only)

Date/Time	09:00 – 13:00	13:00 – 17:30	17:00 – 22:00	18:00 – Late
Tues May 17 th				
Wednes May 18 th				
Thurs May 19 th				
Fri May 20 th				
Sat May 21 st				
Sun May 22 nd				
Mon May 23 rd				
Tues May 24 th				
Wednes May 25 th				
Thurs May 26 th				
Fri May 27 th				
Sat May 28 th				

Fade To Black: The Cool Down

Everyone has their own signature dance move, be it in your bedroom, at a family wedding or spontaneously bursting into dance at the bus stop listening to your ipod- what's yours?

Return to:

Volunteers Department, Dublin Dance Festival
Festival House
12 East Essex Street
Temple Bar Dublin 2.

E-mail: volunteer@dublindancefestival.ie

Closing Date is Wednesday April 27th, 5pm **sharp.**

Guide For Applicants

① Further information regarding the above areas of volunteer operation can be obtained at our 'Volunteer Recruitment Morning, which will take place on the morning of ***Saturday April 30th***. **We ask all our new applicants to make a special effort to attend this Volunteer Recruitment Session, as it is important for us to meet you and understand what we can do to deliver a fulfilling volunteering experience to you.** Notification regarding the details of this Volunteer Recruitment Day will be sent via e-mail on receipt of your completed application.

① All initial correspondence with volunteers is done via e-mail. Please ensure **volunteers@dublindancefestival.ie** is added to your email contacts folder so our correspondence does not get quarantined as Spam.

① It is a policy of the festival that each applicant is available for a minimum of **three** volunteering periods.

① Our Volunteer Policy is in strict accordance with that of Volunteer Ireland's Manifesto as to what volunteers can expect and what is expected from them during their shifts at Irelands leading contemporary dance event. Those volunteering at Family Events will be asked to comply with the Festivals Child Protection Policy.

① Please be aware that the Festival cannot provide any living, travel or accommodation expenses to volunteers. Dublin Dance Festival is a not-for-profit organisation, and our budgets are extremely limited.

① Submission of this application form is not a guarantee of receiving a volunteer placement. Historically, due to the over-whelming responses to our volunteer calls, it may be unavoidable that some applicants do not receive a volunteer placement. This should not in any way dissuade you from completing the volunteer application form, as we will do our utmost to ensure that each applicant receives a placement.