

**2016 Volunteer Application Form**

Thank you for volunteering your time and skills for the 12th edition of Dublin Dance Festival! We are grateful for the vital support of volunteers joining the DDF team to make it all happen!

This application form helps us to know our volunteers better. **Please ensure to read the ‘Guide for Applicants’ (Page 5) before completing this form.** You must be 18 years or older to volunteer. The closing date for applications is by **5pm sharp, on Wednesday 27th of April 2016.**

**Prologue - The Warm Up:**

What is your earliest memory of dance? : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**(A) Personal Details**

First Name(s): Last Name:

Home Address:

E-mail Address (please print):

Mobile Telephone: Nationality:

Of the following, are you ….

Twerking & Crumping (18-24)  Moshing (25-30) Breakdancing & The Electric Boo-a-loo (31-40)  The Charleston(40-50)

The Slow Set (over 50)

Which Social Networking Sites, if any, do you use? *(Please indicate below by marking the boxes in order of preference, with number 1 for most frequently, number 2 the next most frequently etc.)*

      

(If yes, please leave your Twitter Handle, Blog, Facebook or Instagram URL)

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Have you any professional Video or Photography Experience? Yes  No

(If yes, please leave your Blog URL or Web Address below)

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Have you previously been a volunteer for the

Dublin Dance Festival? Yes  No

(If yes, when and in what capacity?)

Why do you want to be involved as a volunteer with the 12th Dublin Dance Festival?

How did you hear about volunteering for the 12th Dublin Dance Festival?

*(Please give specifics E.g. if on the Radio – which station? If in the paper, which paper?)*

**(B) Previous Work Experience & Skill Sets**

Have you any previous volunteering experience? Yes  No

(If yes, please provide details below)

Have you previously worked in a position that

involved customer service? Yes  No

(If yes, please provide details below)

Do you have any experience with audio-visual

equipment (specifically sound PA systems, line mixers or lighting)? Yes  No

(If yes, please provide details below)

Do you have any other work experience you feel may be relevant?

Please state any languages spoken and at what level:

Are you willing to work as a translator for - Guest Packs  Post Show Q&A

(Applies only to those with fluency in a

language other than English)

Do you own or have access to one or both of the following? Bicycle  Car

*(Drivers must have adequate insurance to drive in Ireland)*

**(C) Embodied @ The GPO & Pre Festival Work**

Are you interested in Site Specific work on April 19th-22nd

with *Embodied @ The GPO* Yes  No

*(this role will require the same volunteers for four evenings from 18:30 -23:00 – there are 3 performances each evening. There may be need for rehearsals in the evening prior to the dates above)*

Are you available to help with pre festival distribution from

March 29th – April 8th Yes  No

Are you available to help with pre festival work during the

weekdays of May 1st – May 16th Yes  No

If yes, to any of the above, which time of day?

Morning  Afternoon  Evening

**(D) Volunteer Work – During the Festival**

In which of the following areas would you like to volunteer?

*(If you are happy to work in more than one area, please mark the boxes below in order of preference starting with number 1 for your favourite area. Please refer to the ‘Guide for Applicants’ below before you make your selection)*

***On Stage:***

Venue FOH [Ushering, Roving Microphone during post show talks, Audience Surveys

Handing out Show Programmes]

Hospitality [Assisting with Receptions]

Artist Liaison [ airport meet & greets, chaperoning artists to venues/rehearsal studios]

***Back of House:***

*(We ask that volunteers help out with two ‘Back of House’ shifts during the festival to help with the*

*smooth running of the Festival Administration)*

Brochure and Flyer Distribution

Box Office [ Collating, Batching and Delivering Tickets to Various Venues]

Office Administration [based in DDF offices assisting with show programme &

guest pack compilation]

***Amongst The Audience:***

Outdoor Events [Stewarding/ General Crowd Control, Audience/Artist Point of Contact]

Event Photography [at Rehearsals, Press Calls, Receptions and Outdoor Events]

Social Media Correspondents

*(While the Dublin Dance Festival will make every attempt to match volunteers with their favoured departments, we cannot guarantee that requests will be honoured)*

Are you interested in being a festival runner? Yes  No

*(Runners should have a good geographical knowledge of Dublin and be available during the daytime. This may also involve a lot of waiting around)*

What T-Shirt size are you?

Small  Medium  Large  X-Large

Are you interested in being contacted about other volunteer opportunities at festivals such as

Dublin International Film Festival, Tiger Dublin Fringe, Dublin Theatre Festival,

St. Patricks Festival, Audi Dublin International Film Festival, Dublin Book Festival? Yes  No

**(E) Availability**

Are you interested in working as a full time volunteer? Yes  No

*(Full time means a minimum of 1 shift per day for each day of the festival period)*

The 12th Dublin Dance Festival is seeking **a minimum commitment**

**of 3 volunteering shifts.**

Please complete the following availability table, indicating days you are available: (Please note: the following times are guideline only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date/Time | 09:00 – 13:00 | 13:00 – 17:30 | 17:00 – 22:00 | 18:00 – Late |
| Tues May 17th |  |  |  |  |
| Wednes May 18th |  |  |  |  |
| Thurs May 19th |  |  |  |  |
| Fri May 20th |  |  |  |  |
| Sat May 21st |  |  |  |  |
| Sun May 22nd |  |  |  |  |
| Mon May 23rd |  |  |  |  |
| Tues May 24th |  |  |  |  |
| Wednes May 25th |  |  |  |  |
| Thurs May 26th |  |  |  |  |
| Fri May 27th |  |  |  |  |
| Sat May 28th |  |  |  |  |

**Fade To Black: The Cool Down**

Everyone has their own signature dance move, be it in your bedroom, at a family wedding or spontaneously bursting into dance at the bus stop listening to your ipod- what’s yours?

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**Return to:**

Volunteers Department, Dublin Dance Festival

Festival House

12 East Essex Street

Temple Bar Dublin 2.

E-mail: volunteer@dublindancefestival.ie

Closing Date is Wednesday April 27th, 5pm **sharp.**

## Guide For Applicants

**🛈** Further information regarding the above areas of volunteer operation can be obtained at our ‘Volunteer Recruitment Morning, which will take place on the morning of ***Saturday April 30th.*** **We ask all our new applicants to make a special effort to attend this Volunteer Recruitment Session, as it is important for us to meet you and understand what we can do to deliver a fulfilling volunteering experience to you**. Notification regarding the details of this Volunteer Recruitment Day will be sent via e-mail on receipt of your completed application.

# 6B🛈 All initial correspondence with volunteers is done via e-mail. Please ensure volunteers@dublindancefestival.ie is added to your email contacts folder so our correspondence does not get quarantined as Spam.

**🛈** It is a policy of the festival that each applicant is available for a minimum of **three** volunteering periods.

**🛈** Our Volunteer Policy is in strict accordance with that of Volunteer Ireland’s Manifesto as to what volunteers can expect and what is expected from them during their shifts at Irelands leading contemporary dance event. Those volunteering at Family Events will be asked to comply with the Festivals Child Protection Policy.

**🛈** Please be aware that the Festival cannot provide any living, travel or accommodation expenses to volunteers. Dublin Dance Festival is a not-for-profit organisation, and our budgets are extremely limited.

**🛈** Submission of this application form is not a guarantee of receiving a volunteer placement. Historically, due to the over-whelming responses to our volunteer calls, it may be unavoidable that some applicants do not receive a volunteer placement. This should not in any way dissuade you from completing the volunteer application form, as we will do our utmost to ensure that each applicant receives a placement.